



# Indianola Academy

## THE ACADEMY

Sammy Henderson, Ed.S., Headmaster  
Charles D. Mason, High School Principal  
Sylvia Spivey, Elementary Principal  
Rebecca Barrier, NCC, Counselor  
Leigh Hargett, Director of Development  
Debbie Woodruff, Business Manager

549 Dorsett Drive  
P. O. Box 967

Indianola, Mississippi 38751  
(662) 887-2612

## THE FOUNDATION

Julia R. Hill, President  
Pat Chism, Vice President  
Mitchell Hill, Treasurer  
Missy Pitts, Secretary

February 16, 2018

Dear Indianola Academy Patrons:

Indianola Academy's mission is to keep learning first and thus prepare all students to meet the challenges of the future. Our beliefs are that all students can learn and that student learning is the chief priority of Indianola Academy. Each student is a valued individual with unique physical, social, emotional, and intellectual needs. We believe that challenging expectations increase individual student performance. We are committed to offering special services and resources to all students. The commitment to continuous improvement is imperative if Indianola Academy is going to enable students to become confident, self-directed, lifelong learners. We are committed to providing your child/children with a quality education in a safe, secure, and Christian environment.

Indianola Academy continues to offer a quality education at a reasonable cost. With the cost of utilities, textbooks, instructional supplies, technology improvements, testing fees, and building maintenance rising, it is necessary to increase tuition to meet the expense of operating our school. It is imperative that we increase teacher salaries to keep and attract certified teachers.

Knowing the great sacrifices that families make to send their children to Indianola Academy, the Board of Directors considers any increases in tuition very carefully. Donations supplemented our tuition by \$1,200.00 per student last year. Tuition for the 2018-2019 school year will increase \$100.00 per student which equates to an increase of \$8.34 per month per student. Student fees are shown in each grade category. Please note that even with these increases in tuition, Indianola Academy's tuition and fees remain lower than those of comparable schools in our area.

<b><u>2018-2019 Tuition</u></b>		<b><u>2018-2019 Student Fees</u></b>		<b><u>Total Tuition &amp; Fees Per Month</u></b>	
PreK-K	\$4,450	Pre K-K	\$140	\$4,590	\$382.50
Grades 1-6	\$5,200	Grades 1-6	\$250	\$5,450	\$454.17
Grades 7-8	\$5,575	Grades 7-8	\$250	\$5,825	\$485.42
Grades 9-11	\$5,575	Grades 9-11	\$290	\$5,865	\$488.75
Grade 12	\$5,575	Grade 12	\$360	\$5,935	\$494.58

There is a slight increase in student fees which is necessary to cover the rising costs of the items that are paid through student fees. All student fees, workbook fees, technology fees, field day t-shirt fees, testing fees, and graduation fees are added in the total cost of the tuition. This consolidation will allow your monthly draft to cover tuition and student fees and eliminate your writing multiple checks at the beginning of the school year and during the school year. Dual enrollment classes, milk money, after school money, and elementary school supply packets will still be a separate fee.

## **Upcoming School Improvements**

The administration, faculty, and board of directors are continually searching for ways to improve Indianola Academy. Technology improvements for next year will be a dedicated fiber line that will double the upload and download speeds for our students and faculty. The upcoming ninth grade students will be issued new Mac Book Air laptops. The elementary computer lab will be updated with new Apple Desk Top computers. A new math curriculum will be implemented into the sixth grade. The PTO is funding the purchase of new stage curtains in the gym. New acoustical ceiling tile will be installed in the multi-purpose room. Additional lighting will be installed at Legion Field to provide a safer environment for our fans and visitors as they walk down the street to the ticket booths. All of these improvements are made possible because of frugal money management of tuition funds and generous donations from loyal and dedicated patrons.

## **Annual Fund**

Tuition revenue does not cover all operating expenses. The Annual Fund is a way of bridging the gap between revenue and expenses. The Annual Fund is vital to Indianola Academy's commitment to excellence. Facility improvements, for example, are direct beneficiaries of the Annual Fund. The Annual Fund is also vital to helping fund our art, music, and technology programs. These are just a few examples of how important it is for our patrons to contribute to the Annual Fund. The Annual Fund operates on the honor system, and its success is a result of the honesty and integrity of our patrons. Everyone is asked to do his/her part to contribute to the success of our students.

**A tax-deductible donation to the Annual Fund provides the financial means for Indianola Academy to provide challenging academic programs in a safe and secure environment.**

## **Registration Packet Information**

Attached to this email you will find registration information for the 2018-2019 school year. **Please print out all forms attached and either mail or return to the business office during the registration period. If you cannot print these forms on your computer, please come by the business office and pick up a registration packet. If you have any questions, please call the business office at 887-2025, ext. 226.**

**PLEASE MAKE SURE YOUR CONTRACT IS FILLED OUT IN PEN. PLEASE, MAKE SURE THAT EACH PAGE OF YOUR CONTRACT IS PRINTED ON A CLEAN SHEET OF PAPER WITH NOTHING WRITTEN OR COPIED ON THE BACK.**

**The non-refundable registration fee is \$150 per student or \$250 per family if you register during the registration period of February 20-March 23, 2018.** This fee is due and payable at the time of the signing of the contract. It is difficult to hire faculty, finalize budgets, and plan without an accurate accounting of enrollment. **After March 23, 2018, families will be registered on a first come basis until all spaces are filled, and the registration fee will be \$250 per student enrolled.**

I am grateful for your decision to be a part of the IA Family. Whether your decision may rest on the high standards we set for academic achievement, on the emphasis we place on school safety, or on the outstanding extracurricular programs we provide, we trust you will be pleased with the impact an Indianola Academy education has on each of your children. We will continue to work hard to improve the value of an Indianola Academy education. Enrolling your child/children in Indianola Academy is an investment in your child's education and will pay dividends in the future. We will continue to provide educational excellence in a safe, wholesome atmosphere.

Sincerely,

*Sammy Henderson*

Sammy Henderson, Ed.S Headmaster  
Indianola Educational Foundation, Inc.

## REGISTRATION PACKET 2018-2019

PLEASE FILL OUT AND RETURN ALL THE ATTACHED FORMS.

- \_\_\_\_\_ 1 REGISTRATION FORM
- \_\_\_\_\_ 2 SCHOOL CONTRACT
- \_\_\_\_\_ 3 ANNUAL FUND FORM
- \_\_\_\_\_ 4 DRUG CONSENT FORM(Grades 7-12)
- \_\_\_\_\_ 5 REGISTRATION CHECK \$150 OR \$250

OTHER INFORMATION SHEETS INCLUDED IN THIS PACKET

- 1 NAIS SCHOOL SCHOLARSHIP INFORMATION SHEET
- 2 SCHOOL CALENDAR

**APPLICATION FOR ADMISSION  
INDIANOLA ACADEMY 2018-2019**

Amount Paid-\$150 Child      \$250 Family      Check      Cash

**STUDENT 1**

Full Name \_\_\_\_\_  
Last First Middle Preferred Name

Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_ Gender \_\_\_\_\_ Race \_\_\_\_\_

Student cell phone \_\_\_\_\_ Student's email \_\_\_\_\_ App. For Grade \_\_\_\_\_

Present school if different from Indianola Academy \_\_\_\_\_

List any Physical Weaknesses or Disabilities \_\_\_\_\_

**STUDENT 2**

Full Name \_\_\_\_\_  
Last First Middle Preferred Name

Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_ Gender \_\_\_\_\_ Race \_\_\_\_\_

Student cell phone \_\_\_\_\_ Student's email \_\_\_\_\_ App. For Grade \_\_\_\_\_

Present school if different from Indianola Academy \_\_\_\_\_

List any Physical Weaknesses or Disabilities \_\_\_\_\_

**STUDENT 3**

Full Name \_\_\_\_\_  
Last First Middle Preferred Name

Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_ Gender \_\_\_\_\_ Race \_\_\_\_\_

Student cell phone \_\_\_\_\_ Student's email \_\_\_\_\_ App. For Grade \_\_\_\_\_

Present school if different from Indianola Academy \_\_\_\_\_

List any Physical Weaknesses or Disabilities \_\_\_\_\_

Father's/Guardian Name \_\_\_\_\_ Place of Employment \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail address \_\_\_\_\_

Mother's/Guardian Name \_\_\_\_\_ Place of Employment \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail address \_\_\_\_\_

I desire to enroll the students in the Indianola Academy for the school year **2018-2019**. **My remittance of \$150 per child or \$250 per family, a non-refundable registration fee is attached.** If for any reason the Indianola Academy does not accept your child, the registration fee will be refunded. The undersigned have carefully read this application form and the educational contract and agree that they and their child/children will fully comply with and abide by the policies of Indianola Academy and Indianola Educational Foundation, Inc.

Signed \_\_\_\_\_ Date \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_  
Father/Guardian Signature Mother/Guardian Signature

**2018-2019 SCHOOL CONTRACT  
 INDIANOLA EDUCATIONAL FOUNDATION, INC.  
 549 DORSETT DRIVE, P. O. BOX 967  
 INDIANOLA, MS 38751**

**NAME OF PERSON(S) RESPONSIBLE FOR TUITION PAYMENT**

*Last,*

*First*

*Note: This application must be signed by the parents and or guardians and presented to the Foundation with a proper application for attending Indianola Academy (the school) before the application can be considered.*

**2018-2019 TUITION TABLE**

Tuition Pre K-K	\$4,450	+	Student Fees PreK-K	\$140	=	Total \$4,590 (\$382.50 month)
Tuition Grades 1-6	\$5,200	+	Student Fees Grades 1-6	\$250	=	Total \$5450 (\$454.17 month)
Tuition Grades 7-8	\$5,575	+	Student Fees Grades 7-8	\$250	=	Total \$5,825 (\$485.42 month)
Tuition Grades 9-11	\$5,575	+	Student Fees Grades 9-11	\$290	=	Total \$5,865 (488.75 month)
Tuition Grade 12	\$5,575	+	Student Fees Grade 12	\$360	=	Total \$5,935 (494.58 month)

1. Childs Name: \_\_\_\_\_, Grade \_\_\_\_\_, Tuition Amount \$ \_\_\_\_\_ + Student Fee Amount \$ \_\_\_\_\_ = Total \$ \_\_\_\_\_

Childs Name: \_\_\_\_\_, Grade \_\_\_\_\_, Tuition Amount \$ \_\_\_\_\_ + Student Fee Amount \$ \_\_\_\_\_ = Total \$ \_\_\_\_\_

Childs Name: \_\_\_\_\_, Grade \_\_\_\_\_, Tuition Amount \$ \_\_\_\_\_ + Student Fee Amount \$ \_\_\_\_\_ = Total \$ \_\_\_\_\_

Childs Name: \_\_\_\_\_, Grade \_\_\_\_\_, Tuition Amount \$ \_\_\_\_\_ + Student Fee Amount \$ \_\_\_\_\_ = Total \$ \_\_\_\_\_

Childs Name: \_\_\_\_\_, Grade \_\_\_\_\_, Tuition Amount \$ \_\_\_\_\_ + Student Fee Amount \$ \_\_\_\_\_ = Total \$ \_\_\_\_\_

ANNUAL FUND DONATION \$ \_\_\_\_\_

= TOTAL TUITION AND ANNUAL FUND \$ \_\_\_\_\_

2. In consideration of the acceptance of this contract by the Foundation, the undersigned agree to pay \$ \_\_\_\_\_ in accordance with the following terms and conditions, total tuition and annual fund for the above named child (children) (please initial here \_\_\_\_\_).
3. I (we) hereby elect to pay the balance of tuition set out in paragraph 2 in the following manner (Check one):
- (a) \_\_\_\_\_ Balance will be paid in 12 monthly installments @ \_\_\_\_\_ starting June 5, 15, 25, 2018 and on each month thereafter until fully paid; these installments will be paid by draft on me (us) by the Foundation as authorized by me(us) below. (Note: If you select this method of payment, you must circle the date for the draft to be drawn and you must complete and sign the Draft Authorization Form).
  - (b) \_\_\_\_\_ Full balance will be paid by draft on August 1, 2018.
  - (c) \_\_\_\_\_ Half of balance will be paid by draft on August 1, 2018, and remainder by draft on January 7, 2019.  
**Half Tuition Amount = \_\_\_\_\_**
  - (d) \_\_\_\_\_ Semester payment by 2 post-dated checks (August 1, 2018 and January 7, 2019—sent with all registration papers).
  - (e) \_\_\_\_\_ Full payment by check sent with all registration papers.

NOTE: The Foundation cannot accept the contract unless one of the above payment methods is selected.

4. **REGISTRATION:** The registration fee set by the Foundation shall be due and payable upon execution of this contract and is not refundable.
5. **LATE FEES:** There shall be accessed a late fee in the amount of \$40 for each tuition payment not received by the Foundation on or before the 25th day of each month during which a payment is due. If two consecutive monthly tuition fee payments are missed or if the monthly installments due under this contract become 30 days or more past due on three separate occasions, the child covered by this contract shall not be allowed to attend school until such time as the entire balance due for tuition and fees under this contract have been paid in full.
6. **NON-SUFFICIENT FUND FEES:** There shall be a \$40 non-sufficient funds fee accessed by the Foundation for each and every draft and/or check returned for non-sufficient funds, account closed, or any other reason indicated by the payer's financial institution.
7. If the undersigned registers in the spring registration but breaks the educational contract before June 1, they are released without any penalties and registration fee is non-refundable. If the undersigned breaks the educational contract after June 1 and before the first day of school, the undersigned owes 15% of the total contract payable immediately and the registration fee is non-refundable. If the undersigned breaks the contract on the first day of the school year or any day thereafter the undersigned owes 50% of the total educational contract payable immediately and the registration fee is non-refundable. If the undersigned breaks the contract within six months of the end of the contract, the undersigned will owe any outstanding balance payable immediately and the registration fee is non-refundable.
8. The undersigned understand and agree that no credits will be given to the above named student(s) until all financial obligations have been fully discharged. Report cards, transcripts, school records and diplomas shall not be released on any child whose educational contract is in default.

9. As additional consideration for the acceptance of this Contract, and as a material inducement to the Foundation to accept same, the undersigned irrevocable covenant and agree as follows: (1) That we, as parents or guardians of the above named student(s) understanding that the School is a private institution, consent and agree that any or all of the above named student(s) may be required to withdraw from the School at any time such withdrawal is in the best interest of either the School or said student(s), in the sole and absolute discretion of the School; (2) That we, on behalf of ourselves and the above named student(s), consent and agree to all rules, regulations and policies of the School, now in effect or which may at any time in the future promulgated by the School during the term of this Contract, and will fully abide by the same; (3) That we hereby consent and agree that the School may at any time suspend, dismiss, expel or require the withdrawal of any student or withhold credit for any school work done, where proper under the existing School regulations or policies, and that the decision of the School in such respect shall be final and fully binding upon us and our said student(s); and (4) That we hereby covenant and agree to hold the School harmless from any loss, harm or damage claimed to arise out of exercise of any of the School's rights under this contract.

10. The School shall not be responsible for damages or losses to personal belongings.

11. This educational contract is a legally enforceable obligation.

\_\_\_\_\_ CELL PHONE: \_\_\_\_\_ OFFICE PHONE: \_\_\_\_\_  
FATHER OR GUARDIAN SIGNATURE DATE

\_\_\_\_\_ CITY STATE ZIP HOME PHONE  
MAILING ADDRESS

\_\_\_\_\_ CELL PHONE: \_\_\_\_\_ OFFICE PHONE: \_\_\_\_\_  
MOTHER OR GUARDIAN SIGNATURE DATE

\_\_\_\_\_ CITY STATE ZIP HOME PHONE  
MAILING ADDRESS

*Subject to all of the conditions, covenants, and agreements stated above, the Indianola Educational Foundation, Inc. hereby accepts the above contract and accepts the student(s) named therein for enrollment for the 2018-2019 School Year.*

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INDIANOLA EDUCATIONAL FOUNDATION, INC. DATE

**BANK DRAFT AUTHORIZATION**

\_\_\_\_\_ CITY STATE ZIP  
BANK

As a convenience to me, I hereby request and authorize you to pay and charge to my account drafts drawn on my account by and payable to the order of The Indianola Educational Foundation, Inc., Indianola, Mississippi, each drawn in the amount of \$ \_\_\_\_\_ and dated June 5, 15, 25, 2018 of each month thereafter through and including May 5, 15, 25, 2019,

**OR** I request my semester draft of \$ \_\_\_\_\_ to be drafted August 1, 2018 and January 7, 2019. I agree that your rights in respect to each such draft shall be the same as if it were drawn on you and signed personally by me. This authorization is to remain in effect until revoked by me in writing and until you actually receive such notice. I agree that you shall be fully protected in honoring such draft. I further agree that if any such draft be dishonored, whether with or without cause and whether intentionally or inadvertently, you shall be under no liability whatsoever even though such dishonor results in injury, damage, or loss.

\_\_\_\_\_ ROUTING NUMBER BANK ACCOUNT NUMBER  
SIGNATURE:

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**INDIANOLA ACADEMY ANNUAL FUND PROGRAM**

Tuition revenue does not cover all operating expenses. The Annual Fund is a way of bridging the gap between revenue and expenses. The Annual Fund is vital to Indianola Academy's commitment to excellence. Facility improvements, for example, are direct beneficiaries of the Annual Fund. The Annual Fund is also vital to helping fund our art, music, and technology programs. These are just a few examples of how important it is for our patrons to contribute to the Annual Fund. The Annual Fund operates on the honor system, and its success is a result of the honesty and integrity of our patrons. Everyone is asked to do his/her part to contribute to the success of our students.

**A tax-deductible donation to the Annual Fund provides the financial means for Indianola Academy to provide challenging academic programs in a safe and secure environment.**

The following table reflects the recommended levels of giving. Please review the table carefully and thoughtfully and be as generous as possible. The continuing success of our children and of Indianola Academy is at stake.

<b><u>Household Annual Gross Income</u></b>	<b><u>Annual Fund Contributions</u></b>	<b><u>Monthly Contribution per 12 months</u></b>
\$0.00-\$19,999	\$60.00	\$5.00
\$20,000-49,999	\$150.00	\$12.50
\$50,000-79,999	\$500.00	\$41.66
\$80,000-99,999	\$1,000.00	\$83.33
\$100,000-\$124,999	\$1,200.00	\$100.00
\$125,000-\$149,999	\$1,500.00	\$125.00
\$150,000+	\$2,000.00	\$166.66

THIS DOCUMENT MUST BE COMPLETED AND SIGNED BY BOTH PARENTS AS PART OF THE REGISTRARION PROCESS. WHEN EXECUTED, IT BECOMES A PART OF YOUR EDUCATIONAL CONTRACT WITH THE INDIANOLA EDUCATIONAL FOUNDATION.

**PLEASE NOTE THAT AN ANNUAL FUND DONATION IS TAX DEDUCTIBLE.**

I have read and I understand the Indianola Academy's Annual Fund Program outlines above. Based on my understanding (check one):

My (our) 2018-2019 contribution will be \$\_\_\_\_\_.

I (we) intend to pay My (our) Annual Fund contribution per the following method:

\_\_\_\_\_ 12 months (added to the Monthly Tuition Payment)

\_\_\_\_\_ 12 months (separate Bank Draft)

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_



**CONSENT TO TESTING OF URINE SAMPLES AND  
AUTHORIZATION FOR RELEASE OF INFORMATION**

I hereby acknowledge that I have received a copy of THE INDIANOLA EDUCATIONAL FOUNDATION, INC., Drug/Alcohol Prevention Policy pertaining to students. I further acknowledge that I have read said policy, that it has been outline to me, and that I fully understand the provisions of the program and agree to comply with the rules and regulations of THE INDIANOLA EDUCATIONAL FOUNDATION, INC., and this program.

I hereby consent to have a sample of my urine collected during this school year and tested for the presence of certain drugs and substances in accordance with the provisions of the Drug/Alcohol Prevention Policy, and at such other times as urinalysis testing is required under the program during the 2018-2019 school year.

I further authorize you to make a confidential release to school administrative officials, my parent(s) or legal guardian(s), and the drug counseling program. This report may include any information and records, including test results you may have relating to the screening or testing of my urine samples in accordance with the provision of the Drug/Alcohol Prevention Policy of THE INDIANOLA EDUCATIONAL FOUNDATION, INC. To the extent set forth in this document, I waive any privilege I may have in connection with such information.

I understand that any urine samples will be sent to a laboratory designated by THE INDIANOLA EDUCATIONAL FOUNDATION, INC., for actual testing.

THE INDIANOLA EDUCATIONAL FOUNDATION, INC., and it board of directors/trustees and it officers, administration, employees and agents are hereby released from legal responsibility of liability for the release of such information and records as authorized by this form or any other liability which may arise from this program.

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Printed Name of Student	Signature of Student	Date
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We, the parent(s) or legal guardian(s) of the above named student, join in the above consent for the above minor.

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Printed Name of Parent(Guardian)	Signature of Parent(Guardian)	Date
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Printed Name of Parent(Guardian)	Signature of Parent(Guardian)	Date
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**BOTH THE STUDENT AND HIS/HER PARENT(S) OR GUARDIAN(S) SHOULD SIGN AND RETURN THE ABOVE CONSENT FORM TO THE SCHOOL.**

# APPLYING FOR FINANCIAL AID

AT OUR SCHOOL FOR THE 2018-19 ACADEMIC YEAR

**W**e partner with School and Student Services (SSS) in our financial aid process. To begin your financial aid application, you will complete SSS's Parents' Financial Statement (PFS).

The Parents' Financial Statement (PFS) is the cornerstone of our financial aid application process. By submitting a PFS, you're granting SSS permission to analyze your financial information. Using their unique methodology, they estimate the amount you can contribute to school expenses and forward that estimate to the appropriate schools. It's one form, for one fee, for any number of siblings, for any number of schools.

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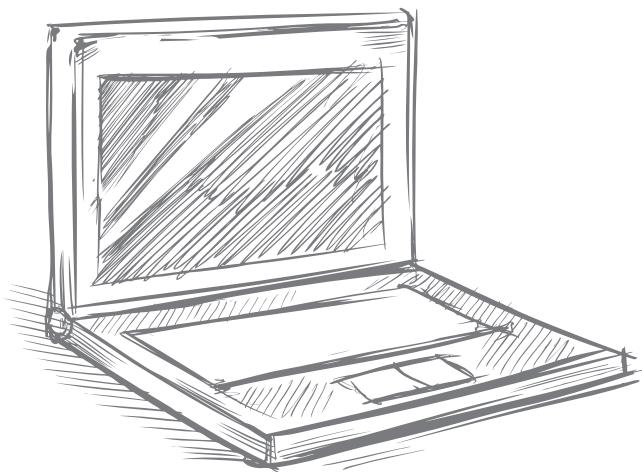
## *How to complete the Parents' Financial Statement (PFS) online*

- Beginning October 2, 2017, go to <https://sssbynais.force.com/familyportal> to enter the PFS Online.
- Create your PFS Online account with your email address and a password. If you applied for financial aid last year, simply login to the PFS Online as a Returning Family, using the email address and password you set up last year.
- Begin a PFS for Academic Year **2018-19**. You can log out of the PFS Online at any time, then return later to complete it.
- After you have pressed submit, you'll be brought to a payment screen. The fee of \$49 is nonrefundable. Once your PFS is submitted, it cannot be withdrawn from the SSS system.

## *Next Steps*

After you pay for and submit your PFS, you'll have access in the PFS Online to a section called "My Documents." You can upload the additional documents we require there.

We will communicate our financial aid decision to you directly. To make our decision, we use the information from the PFS as a starting point. We also consider our school policies and practices, as well as the budget we have available.



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FIND THE PARENTS' FINANCIAL STATEMENT ONLINE AT  
<https://sssbynais.force.com/familyportal>

# APPLYING FOR FINANCIAL AID

## AT OUR SCHOOL FOR THE 2018-19 ACADEMIC YEAR

The PFS is a comprehensive application that will take some time to complete. Give yourself the time you need by not waiting until the deadline to begin. It's important to note the difference between the deadlines for admission and financial aid applications.

If you do not have your 2017 tax return, complete the PFS using your most recent tax return. When the requested tax forms arrive, such as W2s or 1040s, log back in and upload them. We also recommend that you review the wide range of materials that SSS has put together to help families with the financial aid process. They can be found at [sssbynais.org/parents](http://sssbynais.org/parents).

### *Top 10 Tips for Completing Your Financial Aid Application*

- 1 Complete only one PFS per household.** You can apply for aid to any number of schools for any number of children using just one PFS for the same flat fee.
- 2 Use your legal name.** Make sure your name on your Parents' Financial Statement (PFS) appears exactly the way your name appears on your tax documents.
- 3 Enter whole numbers.** When entering numbers, do not enter decimals or cents—simply round to the nearest whole number. Understand that all monetary values must be in US Dollars.
- 4 Differentiate applicants from dependents.** Questions about “student applicants” refer to your children who are applying for financial aid via the PFS. Questions about “other dependents” refer to the children (or adults) for whom you provide support but ARE NOT applying for financial aid.
- 5 Separate salary from profit.** If you are a business owner or farm owner, you will be asked about your salary in the Family Income section. Enter only the amount you actually draw as salary (as reported on your W-2). You will provide information about profit/loss elsewhere in the PFS.
- 6 Estimate your taxes.** We realize most tax forms are not available until late January. If you don't have your current year's taxes available, it's okay to estimate your answers based on your prior year's tax return.
- 7 Upload or mail your documents.** You're strongly encouraged to upload tax documents via the Family Portal. If you need to mail documents, you must include the cover sheet also found in the Portal. Once your PFS is paid for, just login and click on the “My Documents” tab in the upper right corner. Mail your documents at least 10 days before your school's deadline.
- 8 Tell your story.** Offer explanations when requested, so your story or situation is clear and understandable to those reviewing your application.
- 9 Calculate debt and unusual expenses.** When asked to report your credit card debt, enter your total outstanding balances and use the Notes section to specify the types of purchases you used these cards for. When asked to total your “unusual expenses,” you'll find a list of the types of expenses you should and should not include.
- 10 Be honest.** Take time to carefully consider how much you think you can pay towards tuition on your own. Make a budget of income and expenses and see how much you can include for school costs.

# INDIANOLA ACADEMY

## 2018-2019 SCHOOL CALENDAR

<b>Teacher Professional Development</b>	<b>August 7-8, 2018</b>
<b>Half Day of School</b>	<b>August 9, 2018</b>
<b>1<sup>st</sup> Full Day of School</b>	<b>August 10, 2018</b>
<b>Elementary Open House (PreK-5)</b>	<b>August 13, 2018</b>
<b>Secondary Open House (6-12)</b>	<b>August 13, 2018</b>
<b>Meet the Colonels</b>	<b>August 15, 2018</b>
<b>Labor Day Holiday</b>	<b>September 3, 2018</b>
<b>Homecoming</b>	<b>October 5, 2018</b>
<b>Fall Break</b>	<b>October 8, 2018</b>
<b>End of First Nine Weeks</b>	<b>October 12, 2018</b>
<b>Thanksgiving Holidays</b>	<b>November 19-23, 2018</b>
<b>MAIS Convention (Student Holiday)</b>	<b>November 30, 2018</b>
<b>Semester Exams</b>	<b>December 19-21, 2018</b>
<b>Christmas Holidays</b>	<b>Dec. 22, 2018 – Jan. 6, 2019</b>
<b>2<sup>nd</sup> Semester Begins</b>	<b>January 7, 2019</b>
<b>Martin Luther King Holiday</b>	<b>January 21, 2019</b>
<b>Presidents Day</b>	<b>February 18, 2019</b>
<b>End of Third Nine Weeks</b>	<b>March 8, 2019</b>
<b>Spring Break</b>	<b>March 11-15, 2019</b>
<b>Junior/Senior</b>	<b>March 22, 2019</b>
<b>Easter Holidays</b>	<b>April 19-22, 2019</b>
<b>Senior Awards Day</b>	<b>May 9, 2019</b>
<b>Senior Exams</b>	<b>May 9-10, 13-14, 2019</b>
<b>Baccalaureate</b>	<b>May 12, 2019</b>
<b>Sports Awards Banquet</b>	<b>May 14, 2019</b>
<b>Graduation</b>	<b>May 16, 2019</b>
<b>Elementary Awards Day</b>	<b>May 17, 2019</b>
<b>Underclassmen Awards Day</b>	<b>May 17, 2019</b>
<b>Underclassmen Exams</b>	<b>May 20-22, 2019</b>
<b>Make Up Day</b>	<b>May 23, 2019</b>
<b>Total Number of School Days</b>	<b>178</b>