



## INFORMATION FOR NEW STUDENTS AND FAMILIES

Thank you so much for your interest in The Indianola Academy! The IA family is pleased that you are considering enrolling your students at IA. This information sheet is provided to assist you in the registration process and to make you aware of opportunities for you and your student to learn more about our school. Please review the information below and contact us with any questions at the numbers listed on the bottom of the page.

### **Steps to Enrollment:**

New students need to fill out the application and return it to the business office with the registration fee.

Provide IA with transcripts or report cards and vaccination information to Principal or Counselor

Schedule a time with the Counselor to take the star reading and star math assessment test.

Schedule a time to meet with Headmaster who will ask for a reference from previous school if applicable.

The business office will meet with you to give you payment options and complete the contract.

The Principal or Counselor will contact you about schedules and classes, and send you information on summer reading, supplies, athletics, and new student day.

We strongly encourage new students to do a school visit during a regular class day before school is out. You may schedule this day when it is convenient for you. IA will be glad to have your student visit anytime. This visit is important and will give your student an opportunity to meet students and teachers. It will calm some of the apprehension about making a change and give them confidence during the transition. In addition we encourage new students and families to go our website and look at all the activities and opportunities at IA, as well as, our school handbook that outlines the rules and policies of our school.

We hope that all this information will be helpful in your decision process. Indianola Academy is beginning its 55<sup>th</sup> year of educational excellence and remains dedicated to providing a nurturing, safe, and Christian environment for its students. The school's motto "Your Place to Shine" expresses a long-standing commitment to make a positive difference in the lives and education of our students. We believe in high standards that challenge students to develop their abilities and widen their horizons so they can grow into strong and independent adults.

Please contact any of these people with questions by calling 662-887-2025 and the extension listed below:

Kathryn Jenkins, Business Manager, Ext. 224

Clete Putnam, Secondary Principal, Ext. 326

Sylvia Spivey, Elementary Principal, Ext. 116

Charles Mason, Headmaster, Ext. 223

Rebecca Barrier, Counselor, Ext. 226



## Indianola Academy

### THE ACADEMY

Charles D. Mason, Headmaster  
Clete Putnam, High School Principal  
Sylvia Spivey, Elementary Principal  
Rebecca Barrier, Counselor  
Kathryn Jenkins, Business Manager

549 Dorsett Drive  
P. O. Box 967  
Indianola, Mississippi 38751  
(662) 887-2612

### THE FOUNDATION

Mitchell Hill, President  
Pat Chism, Vice President  
Chip Moore, Treasurer  
Trey Koger, Secretary

February 15, 2020

Dear Indianola Academy Patrons:

As Indianola Academy prepares for its 55<sup>th</sup> session, we take pride in the impact that our beloved school has had on our community and the support and sacrifice of our community for Indianola Academy. With our focus on integrity and achievement and our mission to keep learning first, IA continues to serve the young people of our area by providing a quality education in a safe, secure, and Christian environment. Challenging academic courses, a wide variety of activities and programs, and a nurturing environment continue to produce successful and outstanding young men and women.

As with every part of our society, educational costs rise every year. Retaining quality teachers and attracting quality replacements is absolutely necessary to keep our school strong. All these factors make it necessary to implement a 2% increase in tuition and student fees\*. The building fee will remain in place for 2020-2021. In 2019-2020 we added smartboards, re-painted parts of the campus, added a security fence to enclose the elementary playground, and other repairs and projects. The increases adopted for the 2020-2021 school year range from \$96 to \$122 for the year or \$8 to \$10.20 per month for each student. The Indianola Academy Board of Directors appreciates the sacrifices that parents make to send their students to Indianola Academy and considers any increase carefully and completely.

Donations are vital to Indianola Academy and we are blessed by loyal patrons who donate generously each year to help IA. We also ask each enrolled family to make a tax-deductible donation each year to the Indianola Academy Annual Fund. Details of the Annual Fund Program are on a separate sheet in this packet. Please read the sheet carefully and give to the Annual Fund. The Donations given by caring patrons combined with parent donations to the Annual Fund subsidized last year's tuition by \$1132 per student. IA depends on the generosity of our patrons and parents and asks that each family participate in this vital effort.

Pre-Registration for the 2020-2021 school year will begin on Monday, February 24<sup>th</sup> and end on Friday March 20<sup>th</sup>. Remember that registration fees for returning families during the pre-registration period are \$150 per student or \$250 per family. After the pre-registration period ends on March 20<sup>th</sup>, the registration fee for returning students will be \$250 per student. Please be aware of this so that you can take advantage of the lower registration fee. This year we have changed the processes of application and registration to make it more user friendly for our parents. In the new process parents will go to the web page and print out the application packet, fill out the application, annual fund pledge, and drug testing consent forms and turn them into the administrative office with the registration fee. Our business department will use that information to prepare your contract and contact you for draft dates and payment plans. Parents can then come to the business office and sign the contract. All parents not paying for the entire year will be asked to choose the 5<sup>th</sup> or 15<sup>th</sup> of the month for their account to be drafted for payment. This method is the most efficient for our school and convenient for parents.

I would like to thank our returning parents and students for continuing to support Indianola Academy. I am excited about your success to this point and look forward to even greater success in the new year. I also welcome our new parents and students and thank them for choosing to become a member of the Indianola Academy Family. I encourage all parents to join and be active in our PTO and Booster Club and all students to participate in school activities. Please be active in your support of our students, school, and staff in the new year.

Sincerely,  


Charles Mason, Headmaster  
Indianola Educational Foundation, Inc.

\*Student fees cover cost increases of items paid through student funds. Dual enrollment courses, milk money, school supply packets, and other items are not included in these fees and will be paid separately.

**REGISTRATION PACKET 2020-2021**  
**REGISTRATION DATES FEBRUARY 24 - MARCH 20, 2020**

**PLEASE FILL OUT AND RETURN ALL THE ATTACHED FORMS.**

- \_\_\_\_\_ 1 REGISTRATION FORM
- \_\_\_\_\_ 2 ANNUAL FUND FORM
- \_\_\_\_\_ 3 DRUG CONSENT FORM(Grades 7-12)
- \_\_\_\_\_ 4 REGISTRATION CHECK \$150 OR \$250

**REMINDERS:**

- 1 PLEASE PRINT ALL FORMS ON WHITE PAPER
- 2 PLEASE DO NOT PRINT FRONT AND BACK
- 3 PLEASE FILL OUT ALL FORMS IN INK-NO PENCILS
- 4 PLEASE FILL OUT ALL FORMS IN ITS ENTIRETY

**OTHER INFORMATION SHEETS INCLUDED IN THIS PACKET**

- 1 NAIS SCHOOL SCHOLARSHIP INFORMATION SHEET
- 2 SCHOOL CALENDAR

# APPLICATION FOR ADMISSION INDIANOLA ACADEMY 2020-2021

Amount Paid - Check \_\_\_\_\_ Cash \_\_\_\_\_

## STUDENT 1

Full Name \_\_\_\_\_  
Last First Middle Preferred Name

Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_ Gender \_\_\_\_\_ Race \_\_\_\_\_

Student's cell phone \_\_\_\_\_ Student's email \_\_\_\_\_ App. For Grade \_\_\_\_\_

Present school if different from Indianola Academy \_\_\_\_\_

List any Physical Weaknesses or Disabilities \_\_\_\_\_

## STUDENT 2

Full Name \_\_\_\_\_  
Last First Middle Preferred Name

Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_ Gender \_\_\_\_\_ Race \_\_\_\_\_

Student's cell phone \_\_\_\_\_ Student's email \_\_\_\_\_ App. For Grade \_\_\_\_\_

Present school if different from Indianola Academy \_\_\_\_\_

List any Physical Weaknesses or Disabilities \_\_\_\_\_

## STUDENT 3

Full Name \_\_\_\_\_  
Last First Middle Preferred Name

Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_ Gender \_\_\_\_\_ Race \_\_\_\_\_

Student's cell phone \_\_\_\_\_ Student's email \_\_\_\_\_ App. For Grade \_\_\_\_\_

Present school if different from Indianola Academy \_\_\_\_\_

List any Physical Weaknesses or Disabilities \_\_\_\_\_

Father's/Guardian Name \_\_\_\_\_ Place of Employment \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail address \_\_\_\_\_

Mother's/Guardian Name \_\_\_\_\_ Place of Employment \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail address \_\_\_\_\_

I desire to enroll these students in the Indianola Academy for the school year **2020-2021**. **My remittance of \$150 per child or \$250 per family, a non-refundable registration fee, is attached.** If for any reason the Indianola Academy does not accept your child, the registration fee will be refunded. The undersigned have carefully read this application form and agree that they and their child/children will fully comply with and abide by the policies of Indianola Academy and Indianola Educational Foundation, Inc.

Signed \_\_\_\_\_ Date \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_  
Father/Guardian Signature Mother/Guardian Signature

## 2020-2021 TUITION TABLE

Tuition PreK-K	\$4,743.00	+	Student Fees PreK-K	\$158.00	=	Total	\$4,901.00	(\$408.42/Month)
Tuition Grades 1-6	\$5,508.00	+	Student Fees Grades 1-6	\$270.00	=	Total	\$5,778.00	(\$481.50/Month)
Tuition Grades 7-8	\$5,890.00	+	Student Fees Grades 7-8	\$270.00	=	Total	\$6,160.00	(\$513.34/Month)
Tuition Grades 9-11	\$5,890.00	+	Student Fees Grades 9-11	\$311.00	=	Total	\$6,201.00	(\$516.75/Month)
Tuition Grade 12	\$5,890.00	+	Student Fees Grade 12	\$382.00	=	Total	\$6,272.00	(\$522.67/Month)

**INDIANOLA ACADEMY ANNUAL FUND PROGRAM**

Tuition revenue does not cover all operating expenses. The Annual Fund is a way of bridging the gap between revenue and expenses. The Annual Fund is vital to Indianola Academy's commitment to excellence. Facility improvements, for example, are direct beneficiaries of the Annual Fund. The Annual Fund is also vital to helping fund our art, music, and technology programs. These are just a few examples of how important it is for our patrons to contribute to the Annual Fund. The Annual Fund operates on the honor system, and its success is a result of the honesty and integrity of our patrons. Everyone is asked to do his/her part to contribute to the success of our students.

**A tax-deductible donation to the Annual Fund provides the financial means for Indianola Academy to provide challenging academic programs in a safe and secure environment.**

The following table reflects the recommended levels of giving. Please review the table carefully and thoughtfully and be as generous as possible. The continuing success of our children and of Indianola Academy is at stake.

<b><u>Household Annual Gross Income</u></b>	<b><u>Annual Fund Contributions</u></b>	<b><u>Monthly Contribution per 12 months</u></b>
\$0.00-\$19,999	\$ 60.00	\$ 5.00
\$20,000-49,999	\$ 150.00	\$ 12.50
\$50,000-79,999	\$ 500.00	\$ 41.66
\$80,000-99,999	\$1,000.00	\$ 83.33
\$100,000-\$124,999	\$1,200.00	\$100.00
\$125,000-\$149,999	\$1,500.00	\$125.00
\$150,000+	\$2,000.00	\$166.66

THIS DOCUMENT MUST BE COMPLETED AND SIGNED BY BOTH PARENTS AS PART OF THE REGISTRATION PROCESS. WHEN EXECUTED, IT BECOMES A PART OF YOUR EDUCATIONAL CONTRACT WITH THE INDIANOLA EDUCATIONAL FOUNDATION.

**PLEASE NOTE THAT AN ANNUAL FUND DONATION IS TAX DEDUCTIBLE.**

I have read and I understand the Indianola Academy's Annual Fund Program outlines above. Based on my understanding (check one):

My (our) 2020-2021 contribution will be \$\_\_\_\_\_.

I (we) intend to pay My (our) Annual Fund contribution per the following method:

\_\_\_\_\_ 12 months (added to the Monthly Tuition Payment)

\_\_\_\_\_ 12 months (separate Bank Draft)

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

**CONSENT TO TESTING OF URINE SAMPLES AND  
AUTHORIZATION FOR RELEASE OF INFORMATION**

I hereby acknowledge that I have received a copy of THE INDIANOLA EDUCATIONAL FOUNDATION, INC., Drug/Alcohol Prevention Policy pertaining to students. I further acknowledge that I have read said policy, that it has been outline to me, and that I fully understand the provisions of the program and agree to comply with the rules and regulations of THE INDIANOLA EDUCATIONAL FOUNDATION, INC., and this program.

I hereby consent to have a sample of my urine collected during this school year and tested for the presence of certain drugs and substances in accordance with the provisions of the Drug/Alcohol Prevention Policy, and at such other times as urinalysis testing is required under the program during the 2020-2021 school year.

I further authorize you to make a confidential release to school administrative officials, my parent(s) or legal guardian(s), and the drug counseling program. This report may include any information and records, including test results you may have relating to the screening or testing of my urine samples in accordance with the provision of the Drug/Alcohol Prevention Policy of THE INDIANOLA EDUCATIONAL FOUNDATION, INC. To the extent set forth in this document, I waive any privilege I may have in connection with such information.

I understand that any urine samples will be sent to a laboratory designated by THE INDIANOLA EDUCATIONAL FOUNDATION, INC., for actual testing.

THE INDIANOLA EDUCATIONAL FOUNDATION, INC., and its board of directors/trustees and its officers, administration, employees and agents are hereby released from legal responsibility of liability for the release of such information and records as authorized by this form or any other liability which may arise from this program.

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Printed Name of Student	Signature of Student	Date
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We, the parent(s) or legal guardian(s) of the above-named student, join in the above consent for the above minor.

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Printed Name of Parent (Guardian)	Signature of Parent(Guardian)	Date
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Printed Name of Parent (Guardian)	Signature of Parent(Guardian)	Date
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**BOTH THE STUDENT AND HIS/HER PARENT(S) OR GUARDIAN(S) SHOULD SIGN AND RETURN THE ABOVE CONSENT FORM TO THE SCHOOL.**



# Applying for financial aid at our school for the 2020-2021 academic year.

We partner with School and Student Services (SSS) in our financial aid process. To begin your financial aid application, you will complete the SSS Parents' Financial Statement (PFS).

The Parents' Financial Statement (PFS) is the cornerstone of our financial aid application process. By submitting a PFS, you're granting SSS permission to analyze your financial information. Using their unique methodology, they estimate the amount you can contribute to school expenses and forward that estimate to the appropriate schools. It's one form, for one fee, for any number of applicants, for any number of schools.



Find the Parents' Financial Statement online at:  
<https://sssbynais.force.com/familyportal>.



## How to complete the Parents' Financial Statement (PFS) online

Beginning October 2, 2019, visit the SSS Family Portal at <https://sssbynais.force.com/familyportal>.

Create your Family Portal account with your email address and a password. If you applied for financial aid last year, log into the Family Portal as a Returning Family using the same email address and password.

Complete a PFS for **Academic Year 2020-21**. You can log out of the portal at any time and return later to finish it.

Once all PFS sections are complete with green checks, the "Submit & Pay" button activates. Follow the prompts to the payment screen. The \$51 fee is nonrefundable. Once your PFS is submitted, it cannot be withdrawn from the SSS system.



## Next Steps

After you pay for and submit your PFS, you have access to the Family Portal's "My Documents" tab to upload required documents as part of your application process. Be sure to submit required document by their deadlines to complete your application.

**We will communicate our financial aid decision to you directly.** To make our decision, we use the information from the PFS as a starting point, and we also consider our school policies, practices, and available budget.





## Plan ahead and know your deadlines

The PFS is a comprehensive application that will take some time to complete. Give yourself the time you need by not waiting until the deadline approaches. It's important to note the difference between the deadlines for admission and financial aid applications.

If you do not have your 2019 tax return, complete the PFS using your most recent tax return. When the requested tax forms arrive, such as W2s or 1040s, log back in and upload them (if required) by the deadline. We also recommend that you review the wide range of materials that SSS has put together to help families with their financial aid process. They are found at <http://www.solutionsbysss.com/parents>.



## Top 10 Tips for Completing Your Financial Aid Application

### Complete only one PFS per household

You can apply for aid to any number of schools for any number of children using just one PFS for the same flat fee. Know your deadlines for submission.

### Use your legal name

Make sure your name on your Parents' Financial Statement (PFS) appears exactly the way your name appears on your tax documents.

### Enter whole numbers

When entering numbers, do not enter decimals or cents — simply round to the nearest whole number. All monetary values must be in US dollars.

### Differentiate applicants from dependents

Questions about "student applicants" refer to your children who are applying for financial aid via the PFS. Questions about "other dependents" refer to the children (or adults) for whom you provide support but ARE NOT applying for financial aid or listed as Parent A or Parent B.

### Separate salary from profit

If you are a business or farm owner, you will be asked about your salary in the Family Income section. Enter only the amount you actually draw as salary as reported on your W-2. You will provide information about profit/loss elsewhere in the PFS.

### Estimate your taxes

We realize most tax forms are not available until late January. If you don't have your current year's taxes available, it's okay to estimate your answers based on your prior year's tax return.

### Upload or mail your required documents

You're strongly encouraged to upload tax documents via the Family Portal. If you prefer to submit documents by mail, you must print your Cover Sheet from the "My Documents" tab and send it with your documents to the address provided at least 10 days before your school's deadline.

### Tell your story

Offer explanations when requested, so your story or situation is clear and understandable to those reviewing your application.

### Calculate debt and unusual expenses

When asked to report your credit card debt, enter your total outstanding balances and use the Notes section to specify the types of purchases you used these cards for. When asked to total your "unusual expenses," you'll find a list of the types of expenses you should and should not include.

### Be honest

Take time to carefully consider how much you think you can pay towards tuition on your own. Make a budget of income and expenses and see how much you can include for school costs.



## INDIANOLA ACADEMY 2020-2021 SCHOOL CALENDAR

Teacher Professional Development	August 5-6, 2020
1 <sup>st</sup> Day of School (Half Day) (Elementary Open House)	August 7, 2020
1 <sup>st</sup> Full Day of School	August 10, 2020
Meet the Colonels	August 12, 2020
Secondary Open House	August 17, 2020
Labor Day Holiday	September 7, 2020
Homecoming	October 9, 2020
End of First Nine Weeks	October 9, 2020
Fall Break	October 12, 2020
College Night	October 22, 2020
Veterans Day	November 11, 2020
Thanksgiving Holidays	November 23-27, 2020
Semester Exams	December 16-18, 2020
2 <sup>nd</sup> Semester Begins	January 4, 2021
Martin Luther King Holiday	January 18, 2021
Presidents Day	February 15, 2021
Cheer Tryouts	March 4, 2021
End of Third Nine Weeks	March 4, 2021
Spring Break	March 5-12, 2021
Dance Tryouts	March 19, 2021
Junior/Senior	March 26, 2021
Beauty and Beau	April 2, 2021
Easter Holidays	April 9-12, 2021
Senior Awards Day	May 6, 2021
Senior Exams	May 6-7, 10-11, 2021
Baccalaureate	May 9, 2021
Sports Awards Banquet	May 11, 2021
Graduation	May 13, 2021
Elementary Awards Day	May 14, 2021
Underclassmen Awards Day	May 14, 2021
Kindergarten Graduation	May 19, 2021
Underclassmen Exams	May 17-19, 2021
Make Up Day	May 20, 2021
Total Number of School Days	178